

June 9, 2020

Dear Parents and Guardians,

Waseca Public Schools utilizes an online system, Infinite Campus, that allows parents/guardians to update and review important student information. It is important that Waseca Public Schools has an updated email account and valid phone number for your household. The Technology Responsible Use Agreement is included with this annual update. The Agreement must be accepted in order to receive a device at applicable grade levels if you do not already have one, or prevent your current device from being deactivated.

To prepare for the 2020-2021 school year, all families need to go to the Parent Portal beginning **Tuesday, June 9th** and **must complete the Annual Update by Friday, June 26th.**

Please use the following directions to review and update your child(ren's) information:

1. Log into Campus Parent Portal
2. Go to the bottom left hand corner and click on **More.**
3. Click on **Annual Update.**
4. Click on **Begin Registration.**
5. Please look over and update the information in each section. All items with a **red** asterisk must be addressed.

Please call your applicable school office if you do not have access to a device, or if you do not have a Parent Portal account. We appreciate your assistance with this important process.

Si su familia habla español y desea ayuda para actualizar la información de inscripción de su hijo, comuníquese con JD Delgado al 507-837-2361 para programar una cita.

Sincerely,

Elizabeth Beery
Director of Business Services