

School Board Meeting **Agenda**  
Thursday, December 15, 2016 – 6:00 p.m.  
Central Building, 2<sup>nd</sup> Floor Conference Room

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- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Minutes
  - a. Regular Meeting of November 17, 2016.
  - b. Special Meeting of November 29, 2016.
- IV. Approval of Agenda
- V. Recognition of Visitors
- VI. Truth in Taxation Hearing
- VII. Assessment Presentation
- VIII. Payment of Claims

Youngberg will review the claims for the month of November and recommend action of payment for those claims.

  - a. Accounts Payable: \$1,052,785.57
  - b. Payroll: \$738,795.37
- IX. Committee Reports
- X. Approve Final Levy 2017
- XI. Administrative Reports
  - a. Superintendent Report by Thomas Lee
  - b. Financial & Enrollment Reports by Elizabeth Beery
- XII. Recognitions/Positive Board Feedback
- XIII. Consent Agenda
  - a. Employment and Contract Agenda – All contracts are available for review in board signature folder.
- XIV. New Business
  - a. Approve Gifts and Donations
  - b. Acknowledge World’s Best Workforce Report for 2015-2016
  - c. Approve Transportation Contract with Palmer Bus Service of Waseca, Inc.
  - d. Approve Setting January Meeting for Thursday, January 19, 2017
  - e. Approve Policies
  - f. Approve Social Media Guidelines for Staff for Handbook
  - g. Acknowledge Receipt of Final 2015-2016 Audit
- XV. Adjournment

**NOTE:** The next regular School Board meeting will be held tentatively Thursday, January 19, 2017 at 5:30 p.m. in the Central Building 2<sup>nd</sup> Floor Conference Room.

Waseca School District Policy 206. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Citizens who wish to address the school board on a particular subject may speak during the discussion of that item. Upon entering the meeting room, such speakers need to complete a card with their name and the topic listed. The board chair will collect cards and inform the school board of the citizen’s intent to address the board and the subject of the request. This shall be done before the school board meeting begins. A maximum of two speakers per side of an issue will be allowed to speak up to five minutes each. Speakers must talk from a designated area. Once this session ends, the only way a person may speak to an agenda item is to have a board member make a motion to have a specific person talk, get a second and have a majority of board members approve. Matters which may involve data privacy concerns, which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law. The school board chair shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person’s privilege to address the school board. Legal References: Minn. Stat. Ch. 13, Minn. Stat. § 13.601, Subd. 3, Minn. Stat. § 13D.05, Minn. Stat. § 121A.47, Subd. 5, Minn. Stat. § 122A.33, Subd. 3, Minn. Stat. § 122A.40, Subd. 14, Minn. Stat. § 122A.44, Minn. Stat. § 123B.02, Subd. 14, Minn. Stat. Ch. 363A, Minn. Stat. § 626.556, 20 U.S.C. § 1232g, Minn. Op. Atty. Gen. No. 852.

## Approve Final Levy 2017

Included with this mailing is the official levy certification for the 2017 property taxes for school purposes. This is in accord with the information to be presented at the truth-in-taxation hearing. The district recommends certifying the maximum 2017-2018 levy amount of \$4,303,576.34.

## Consent Agenda

### **a. Employment and Contract Agenda**

1. Leave Requests: Paulina Guse, 2<sup>nd</sup> Grade Teacher;
2. Resignations: Jenny Sandbeck, Opening Opportunities Coordinator;
3. Contract Approvals:
  - a. Extracurricular: Melissa Cox, Assistant Gymnastics Coach; Haley Feltis, Frontline Instructor; Richard Guse, Boys 9<sup>th</sup> Grade Basketball Coach; Thomas Holtz, Assistant Girls Hockey; Anthony Kiekenapp, Boys Assistant Hockey Coach; Christopher Storey, Boys Head Hockey Coach;

## New Business

### **a. Approve Gifts and Donations**

We recommend that you approve the following gifts and donations:

1. We sincerely appreciate all of the effort that went into the Bluejay Blast. Through the community's generosity, the Bluejay Blast earned \$44,000.
2. Donation of \$450 from First National Bank for hard cover copies of author Tim Green's book "Left Out."
3. Donation of \$900 from Waseca Area Foundation for hard cover copies of author Tim Green's book "Left Out."
4. Donation of \$3600 from Prairie Lakes Art Council for author Tim Green to work with our WIS Students;
5. Donation of \$2500 from Waseca Area Foundation for sensory equipment for ECSE;
6. Donation of \$100 from Dennis and Sue Wehr for students serving at their daughter, Hollie's, wedding;
7. Donation of \$200 from Century 21 for Eagle Bluff 2016-2017 Environmental Learning Trip;

Total value of gifts and donations: \$51,750.

### **b. Acknowledge World's Best Workforce Report for 2015-2016**

Tom will send this out next week.

### **c. Approve Transportation Contract with Palmer Bus Service of Waseca, Inc.**

Contract is attached. We recommend approval.

### **d. Approve Setting January Meeting for Thursday, January 19, 2017**

We recommend approval.

### **e. Approve Policies**

1. These policies were revised and require two readings, this being their second:
  - 515 – Protection and Privacy of Pupil Records
  - 520 – Student Surveys
  - 521 – Student Disability Nondiscrimination
  - 527 – Student se and Parking of Motor Vehicles; Patrols, Inspections, and Searches
  - 529 – Staff Notification of Violent Behavior by Students

2. These policies were reviewed and are moving to become adopted, this being the second of two readings:
  - 430 – Student Teacher and Teacher Intern Supervision
  - 516 – Student Medication
  
3. These policies were reviewed and require one reading for approval:
  - 530 – Immunization Requirements
  - 602 – Organization of School Calendar and School Day
  
4. These policies were revised and require two readings, this being their first:
  - 513 – Student Promotion, Acceleration, and Retention
  - 601 – School District Curriculum and Instruction Goals
  - 603 – Curriculum Development
  - 604 – Instructional Curriculum

We recommend approval.

**f. Approve Social Media Guidelines for Staff for Handbook**

Document is attached. We recommend approval.

**g. Acknowledge Receipt of Final 2015-2016 Audit**

The School Board will receive a final, bound, copy of the 2015-2016 financial audit. No changes were made to the numbers or calculations that would affect the outcome of the draft audit compared to the final audit. The numbers and calculations that were approved at the November 17, 2016 School Board Meeting are stated exactly the same in the final draft. The audited financial statements can also be found on the District's website under Departments - Business Office - Business Finance - Audited Financial Statements.