

WASECA PUBLIC SCHOOLS

WASECA, MN

**MINUTES**

The School Board of Independent School District No. 829 held a regular meeting on December 17, 2015 beginning at 6:00 p.m. in the Central Building Conference Room.

Board Members Present: Randy Zimmerman, Steve Luther, Todd Zimmerman, Katie Youngberg, Jeff Hoelmer, Kimberly Meirose

Board Members Absent: Cathy Hoy

Also in Attendance: Tom Lee, Superintendent of Schools, and Elizabeth Beery, Director of Business Services

1. R. Zimmerman called the meeting to order at 6:00 p.m.
2. Hoelmer moved, Luther seconded a motion to approve the minutes from the regular meeting on November 19, 2015 and the special meeting on December 10, 2015. Unanimous.
3. T. Zimmerman moved, Luther seconded a motion to approve the agenda, with the additions, as presented. Unanimous.
4. Paul DeMorett gave a Community Education Presentation.
5. Elizabeth Beery presented the Truth in Taxation Hearing. Time was provided for public comment.
6. R. Zimmerman moved, T. Zimmerman seconded a motion to approve the claims for the month of November as presented:
  - a. Accounts Payable: \$1,080,570.32
  - b. Payroll: \$684,004.54Unanimous.
7. T. Zimmerman moved, Hoelmer seconded a motion to approve certifying the maximum 2016-2017 levy amount of \$4,293,742.19. Unanimous.
8. Tom Lee gave his Superintendent Report.
9. Elizabeth Beery gave her Financial and Enrollment Reports.
10. T. Zimmerman moved, Youngberg seconded a motion to approve the Consent Agenda as presented:
  - a. EMPLOYMENT AND CONTRACT AGENDA**
    1. Contract Approvals:
      - a. Certified:
      - b. Non-Certified: Cara Dickerson, JSH DCD Paraprofessional;
      - c. Extracurricular: Craig Brenden, High School Jazz Band III, Junior High Jazz Band; Zach Hall, Wrestling Head Coach; Tessondra Krueger, 9<sup>th</sup> Grade "C" Softball Coach; Jake Janike, Wrestling Assistant Coach; John Moon, Assistant Speech Coach (Junior High Responsibilities), Speech – Head; Karen Pfarr, Contest Play – Head; Mike Skinner, Credit Recovery; Scott Young, Gymnastics Coach;
      - d. Summer School:
      - e. Regular Job Status Approval: Jessica Androli, Hartley Health Tech/Clerical; Traci Hodgkins, JHHS Paraprofessional;
      - f. Other: Cindy Rieck, Non-Public Health Nurse assigned to Sacred Heart School;
    2. Child Care Leave Request: Amy Alger, Early Childhood Speech Language Pathologist;
    3. Medical Leave Extension Request: Ginger Meurer, Health Tech/Clerical; Nycole Missling, JSH ParaprofessionalUnanimous.
11. Hoelmer moved, T. Zimmerman seconded a motion to approve the Contract with Wold Architects. Unanimous.
12. T. Zimmerman moved, Hoelmer seconded a motion to approve the Gifts and Donations as presented:
  - o Donation of an assortment of books for JHHS from Jeanne Sexton (\$62.28 value);
  - o Donation of an assortment of books for JHHS from Ruth Oftedahl (\$58.78 value);
  - o Donation of \$720.00 to WIS for Michael Moore concert from Prairie Lakes Regional Arts Council;
  - o Donation of \$3,523.39 to WIS for SHIP Grant for Smart Room from Nicollet County;
  - o Donation of \$600.00 to WIS for a Memorial Donation for David Jewison from John & Joan Jewison;

- Donation of a \$1,500.00 grant for WIS Art Curriculum from Paul & Sue Rosenau via MN Community Foundation;
  - Donation of \$3,000.00 for iPads at Hartley from First National Bank – Waseca Area Foundation;
  - Donation of \$120.00 for the HA Snack Cart from HA Teachers;
  - Donation of \$60.00 for HA Snack Cart from Matt & Abby Dettmer;
  - Donation of Tumble books (\$1,600.00) and iPads (\$1,614.00) for HA from HA PTO;
  - Donation of \$2,000.00 for Science Olympiad from Waseca Area Foundation;
  - Donation of \$1,313.46 for Weight Room Equipment from First National Bank;
  - Donation of 2 American Flags for WIS Flag pole (\$35.00 value) from Lloyd Kuefner;
  - Donation of Books for WIS Media Center and Classrooms from Wendy and Hunter Buffington (\$500.00 Value);
  - Donation of \$500.00 for HA supplies and materials from an anonymous donor;
  - Donation of \$25.00 for the JSH Band from Marian and Glenn Wingert;
  - Donation of \$50.00 to the Art Team Scholarship Fund for Brick-n-Block Window Painting from Waseca Downtown District Partnership;
  - Donation of \$70.00 to Science Olympiad from United Prairie Bank;
- Total Value of Gifts and Donations: \$17,351.91

Unanimous.

13. Luther moved, Youngberg seconded a motion to approve the Football Request to trade in 14 outdated and surplus pairs of shoulder pads. Unanimous.
14. T. Zimmerman moved, Hoelmer seconded a motion to approve the 2015-2017 Clerical Employee Working Agreement. Unanimous.
15. T. Zimmerman moved, Meirose seconded a motion to approve the 2015-2017 Custodian Employee Working Agreement. Unanimous.
16. T. Zimmerman moved, Youngberg seconded a motion to approve the 2015-2017 Food Service Employee Working Agreement. Unanimous.
17. T. Zimmerman moved, Hoelmer seconded a motion to approve the disposal of listed textbooks. Unanimous.
18. T. Zimmerman moved, Hoelmer seconded a motion to acknowledge receipt of Final 2014-2015 audit. Unanimous.
19. Per Member Meirose, the Superintendent Evaluation was discussed.
20. Hoelmer moved, T. Zimmerman seconded a motion to approve setting the January meeting for January 21, 2016. The meeting will be at 5:30 p.m. in the Central Building 2<sup>nd</sup> Floor Conference Room, and will serve as the Organizational Meeting. Unanimous.
21. Hoelmer moved, T. Zimmerman seconded a motion to approve the Resolution appointing PFM Asset Management, LLC, to manage the Investment Funds generated by the bond sale approved on December 10, 2015, according to the laws of the State of Minnesota and any requirements of the School Board. A roll call vote was taken. 6 yay, 0 nay, motion carries.
22. T. Zimmerman moved, Hoelmer seconded a motion to approve revising early notification/severance language with WEA to reflect 403b as only deposit option. Unanimous.
23. Hoelmer moved, Meirose seconded a motion to adjourn the meeting at 8:20 p.m. Unanimous.

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Cathy Hoy, School Board Clerk