

SCHOOL BOARD MEETING
THURSDAY, September 17, 2015 – 5:30 p.m.
CENTRAL BUILDING 2ND FLOOR CONFERENCE ROOM
AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES
 - a. Regular Meeting of August 20, 2015.
 - b. Special Meeting of August 24, 2015
 - c. Special Meeting of September 1, 2015
- IV. APPROVAL OF AGENDA
- V. RECOGNITION OF VISITORS
- VI. PRESENTATION FROM BARB ROESLER ON SUMMER AGRICULTURE PROGRAM
- VII. PAYMENT OF CLAIMS

T. Zimmerman will review the claims for the month of August and recommend action of payment for those claims.

 - a. Accounts Payable: \$1,502,059.37
 - b. Payroll: \$695,264.86
- VIII. COMMITTEE REPORTS
- IX. ADMINISTRATIVE REPORTS
 - a. Superintendent Report by Thomas Lee
 - b. Financial Report by Elizabeth Beery
- X. RECOGNITIONS/POSITIVE BOARD FEEDBACK
- XI. CONSENT AGENDA
 - a. Employment and Contract Agenda – All contracts are available for review in board signature folder.
- XII. NEW BUSINESS
 - a. Approve Appointment of Election Judges
 - b. Approve Pay Amounts for Election Judges
 - c. Approve Disposal of Junior High and High School Textbooks
 - d. Approve Certifying Max Pay 2016 Levy
 - e. Set Rate for Non-Public Out of District Transportation
 - f. 1st Reading for Policy 906 – Volunteers
 - g. Approve Food Service Catering Contract with Grace Garden Childcare
 - h. Consideration of Resolution for Stamped Signatures
 - i. Approve Employment Of School Board Member
- XIII. MOTION TO GO INTO CLOSED SESSION FOR THE PURPOSE OF A SUPERINTENDENT EVALUATION
- XIV. MOTION TO COME OUT OF CLOSED SESSION
- XV. ADJOURNMENT

NOTE: The next regular School Board meeting will be held Thursday, October 22, 2015 at 5:30 p.m. in the Central Building 2nd Floor Conference Room.

Waseca School District Policy 206. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Citizens who wish to address the school board on a particular subject may speak during the discussion of that item. Upon entering the meeting room, such speakers need to complete a card with their name and the topic listed. The board chair will collect cards and inform the school board of the citizen's intent to address the board and the subject of the request. This shall be done before the school board meeting begins. A maximum of two speakers per side of an issue will be allowed to speak up to five minutes each. Speakers must talk from a designated area. Once this session ends, the only way a person may speak to an agenda item is to have a board member make a motion to have a specific person talk, get a second and have a majority of board members approve. Matters which may involve data privacy concerns, which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law. The school board chair shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board. Legal References: Minn. Stat. Ch. 13, Minn. Stat. § 13.601, Subd. 3, Minn. Stat. § 13D.05, Minn. Stat. § 121A.47, Subd. 5, Minn. Stat. § 122A.33, Subd. 3, Minn. Stat. § 122A.40, Subd. 14, Minn. Stat. § 122A.44, Minn. Stat. § 123B.02, Subd. 14, Minn. Stat. Ch. 363A, Minn. Stat. § 626.556, 20 U.S.C. § 1232g, Minn. Op. Atty. Gen. No. 852.

CONSENT AGENDA

a. EMPLOYMENT AND CONTRACT AGENDA

1. Resignations: Terry Huber, WIS Paraprofessional; Sandra Stadler, School Psychologist;
2. Retirements:
3. Medical Leave Requests: Ginger Meurer, JSH Administrative Assistant;
4. Contract Approvals:
 - a. Certified: Kristi Hyink-Huttemier, School Psychologist; JoAnn Jackson, Title I Teacher – Sacred Heart; Brooke McGuire, 6th Grade Teacher; Susan Poepping, .4 FTE WIS Music Teacher; Michele Priebe, IS LD Teacher;
 - b. Non-Certified: Jenaro Delgado, Cultural Liaison; Kyle Gallagher, HS Custodian; Jacob Hill, HS Custodian; Jeanne Larson, ALC Paraprofessional; Jennifer Pena, Communication Assistant; Jenny Sandbeck, Opening Opportunities Facilitator; Gena Stiller, JSH Food Service Aide/Cashier; Ryan West, HS Custodian;
 - c. Extracurricular: Josh Abraham, Science Olympiad Head Coach; Beth Bogen, Math Masters Co-Advisor; Jeremy Burkett, German Club Advisor; Stacy Collins, WIS Student Council Advisor; Kelli Gardener, Building Content and Culture Mentor; Paulina Guse, Building Content and Culture Mentor; Martin Healey, Science Olympiad Head Coach; Jay Hermann, 7th Grade Volleyball Coach; Deb Hoelmer, Media Specialist (One week before school, one week after school); Erica Hofmeister, Building Content and Culture Mentor; Michael Holub, HS Mathematics Team Coach; Larry Jacobson, Science Olympiad Assistant Coach; Nancy Kaplan, Spanish Club Co-Advisor; Pam Kimball, CIS Yearbook Co-Advisor; Barb Kunz, Law Team Advisor, Building Content and Culture Mentor; Malorie Kutil, Building Content and Culture Mentor; Tyler Luethje, Football A Assistant Coach; Rita Miller, Building Content and Culture Mentor; Bryan Morris, Building Content and Culture Mentor; Karen Pfarr, Musical Head Director; Jen Popp, Building Content and Culture Mentor; Kari Priebe, JSH Annual Advisor; LuAnn Ross, Building Content and Culture Mentor; Maggie Ruedy, Building Content and Culture Mentor; Carol Schaper, Building Content and Culture Mentor; Karen Simmons, CIS Yearbook Co-Advisor; Delores Srp, Building Content and Culture Mentor; Jeanne Swanson, Senior Class Head Advisor, HS Student Council Co-Advisor, JH Student Council Co-Advisor; Sue Topp, Spanish Club Co-Advisor; Andrew Velishek, Fall Play – Set Builder; Jennifer Wallerich, Building Content and Culture Mentor; Hollie Wehr, Musical Assistant Director; Deb Yess, Musical Music Director, JH Vocal Ensemble, Vocal Group Director, Building Content and Culture Mentor; Michael Zrust, 7th Grade Football Coach;
 - d. Regular Job Status Approval: Lisa Stenzel, Payroll/Personnel Specialist;
 - e. Other: Work Agreement between WCOC and Waseca Snap Fitness;

NEW BUSINESS

a. Approve Appointment of Election Judges

We would recommend you approve the following school board election judges:

Precinct 1: Waseca Community Arena
Scarlett Renze, Head Judge; Gayle Wickersheim, Mel Strand

Precinct 2: Faith United Methodist Church
Lorraine Harter, Head Judge; Lucille Youngberg, Head Judge; Marlene Good, Sheryl Brisel

Precinct 3: Waseca County Highway Shop
Les Tlougan, Head Judge; Arlene Weber, Rita Janish

Precinct 4: St. John Lutheran Church
Robert Hunter, Head Judge; Karen Tlougan, Ranae Schult

Alternate Judges: JoAnn Jackson, Joyce Wobschall, Lynette Krogsted

b. Approve Pay Amounts for Election Judges

Head Judges will be paid \$10.00 per hour and Regular Judges will be paid \$9.00 per hour. We recommend approval.

c. Approve Disposal of Junior High and High School Textbooks

Workbooks:

- Passing the Minnesota MCA-II/GRAD Component Mathematics (c) 2006
- Basics Made Easy: Mathematics Review (c) 2003
- Passing the Minnesota Basic Skills Test in Mathematics (c) 1999
- Marketing Math (c) 1985
- MCA II Prep Mathematics Grade 5 (c) 2008
- Passing the Minnesota Basic Standards Test Revised Edition in Mathematics (c) 2005
- Passing the Minnesota 8th Grade MCA-II in Mathematics (c) 2006
- Mathematics Skills Review - Levels G & H (c) no year listed
- Merrill 7 Mathematics: Teacher Resource Book (c) 1987
- Discovering Algebra: An Investigative Approach - Volumes 1 & 2 (c) 2000

Textbooks:

- Algebra 1 Teacher's Edition (c) 1983
- Mathematics for Elementary Teachers: A Contemporary Approach (c) 1994
- Discovering Geometry: An Inductive Approach (c) 1989
- Saxon Math 5/4 (c) 2004
- Saxon Math 6/5 (c) 2004
- Teacher's Wraparound Edition Mathematics: Applications and Concepts Course 2 (c) 1998
- Teachers Edition Pre-Algebra: An Accelerated Course (c) 1998
- Transition Mathematics (c) 1992
- Fearon's Practical Mathematics (c) 1990
- Holt Math 1000 (c) 1984
- Mathematics for Today's Consumer (c) 1982

We recommend approval.

d. Approve Certifying Max Pay 2016 Levy

This is an annual preliminary certification of the property tax levy. This information will generate revenue for the 2016-2017 school year. The school board will approve the final levy in December 2015. The truth in taxation date will be Thursday, December 17, 2015 at 6:00 p.m. in the Central Building 2nd Floor Conference Room. We recommend approval of the maximum amount. Levy sheet will be available.

e. Set Rate for Non-Public Out of District Transportation

We recommend setting the reimbursement rate for 2015-2016 at a maximum amount of \$277.18 based upon the general education formula.

f. 1st Reading for Policy 906 - Volunteers

Review (First Reading):

- Policy 906 – Volunteers

g. Approve Food Service Catering Contract with Grace Garden Childcare

We recommend approval.

h. Consideration of Resolution for Stamped Signatures

I, Cathy Hoy, Clerk of the School Board of Independent School District No. 829, do hereby certify that at a regular meeting of the School Board of the Independent School District duly and regularly called, and held at the Central Building Conference Room in Waseca, Minnesota on the 17th day of September, 2015, there being a quorum of said Board present, the following was unanimously passed as appears from the records of said school district and is now in full force and effect:

RESOLVE, that if the Chairman or the Clerk of the School Board are absent from a meeting and are unable to sign contracts approved at said meeting, give the authority to the Director of Business Services to use a signature stamp bearing the Chairman's or the Clerk's name to avoid delay of processing approved contracts.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Clerk of said school district this 17th day of September, 2015.

Cathy Hoy, Clerk

i. Approve Employment Of School Board Member

Per MSBA Statute 123B.195 the school board must approve Jeffrey Hoelmer's employment as a part time Security Paraprofessional for the 2015-2016 school year. Mr. Hoelmer must receive a majority approval at a meeting in which all board members are present.