

SCHOOL BOARD MEETING
THURSDAY, December 17, 2015 – 6:00 p.m.
CENTRAL BUILDING 2ND FLOOR CONFERENCE ROOM
AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES
 - a. Regular Meeting of November 19, 2015.
 - b. Special Meeting of December 10, 2015
- IV. APPROVAL OF AGENDA
- V. RECOGNITION OF VISITORS
 - a. Community Education Presentation by Paul DeMorett
- VI. TRUTH IN TAXATION HEARING
- VII. PAYMENT OF CLAIMS
 - R. Zimmerman will review the claims for the month of June and recommend action of payment for those claims.
 - a. Accounts Payable: \$1,080,570.32
 - b. Payroll: \$684,004.54
- VIII. COMMITTEE REPORTS
- IX. APPROVE FINAL LEVY 2016
- X. ADMINISTRATIVE REPORTS
 - a. Superintendent Report by Thomas Lee
 - b. Financial & Enrollment Reports by Elizabeth Beery
- XI. RECOGNITIONS/POSITIVE BOARD FEEDBACK
- XII. CONSENT AGENDA
 - a. Employment and Contract Agenda – All contracts are available for review in board signature folder.
- XIII. OLD BUSINESS
 - a. Approve Contract with Wold Architects
- XIV. NEW BUSINESS
 - a. Approve Gifts and Donations
 - b. Football Request
 - c. Approve 2015-2017 Clerical Employee Working Agreement
 - d. Approve 2015-2017 Custodian Employee Working Agreement
 - e. Approve 2015-2017 Food Service Employee Working Agreement
 - f. Textbook Disposal Request
 - g. Acknowledge Receipt of Final 2014-2015 Audit
 - h. Discuss Superintendent Evaluation
 - i. Approve setting January meeting for Thursday, January 21, 2016
 - j. Approve Engagement with Investment Advisor
- XV. ADJOURNMENT

NOTE: The next regular School Board meeting will be held Thursday, January 21, 2016 at 5:30 p.m. in the Central Building 2nd Floor Conference Room.

Waseca School District Policy 206. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Citizens who wish to address the school board on a particular subject may speak during the discussion of that item. Upon entering the meeting room, such speakers need to complete a card with their name and the topic listed. The board chair will collect cards and inform the school board of the citizen's intent to address the board and the subject of the request. This shall be done before the school board meeting begins. A maximum of two speakers per side of an issue will be allowed to speak up to five minutes each. Speakers must talk from a designated area. Once this session ends, the only way a person may speak to an agenda item is to have a board member make a motion to have a specific person talk, get a second and have a majority of board members approve. Matters which may involve data privacy concerns, which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law. The school board chair shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board. Legal References: Minn. Stat. Ch. 13, Minn. Stat. § 13.601, Subd. 3, Minn. Stat. § 13D.05, Minn. Stat. § 121A.47, Subd. 5, Minn. Stat. § 122A.33, Subd. 3, Minn. Stat. § 122A.40, Subd. 14, Minn. Stat. § 122A.44, Minn. Stat. § 123B.02, Subd. 14, Minn. Stat. Ch. 363A, Minn. Stat. § 626.556, 20 U.S.C. § 1232g, Minn. Op. Atty. Gen. No. 852.

APPROVE FINAL LEVY 2016

The School Board will be asked to officially approve the final levy certification for the 2016 property taxes for school purposes. This is in accord with the information to be presented at the truth-in-taxation hearing. The district recommends certifying the maximum 2016-2017 levy amount. The School Board voted to approve the sale of the building bonds at the Special Meeting held on December 10, 2015. As we now have an exact debt payment schedule, the District is working with the MN Department of Education to turn around a levy report that includes the official sale numbers. The District is hoping to have this information available to the Board by early next week. An exact dollar amount will be presented and will need to be approved at the December 17, 2015 meeting.

CONSENT AGENDA

a. EMPLOYMENT AND CONTRACT AGENDA

1. Contract Approvals:
 - a. Certified:
 - b. Non-Certified: Cara Dickerson, JSH DCD Paraprofessional;
 - c. Extracurricular: Craig Brenden, High School Jazz Band III, Junior High Jazz Band; Zach Hall, Wrestling Head Coach; Tessondra Krueger, 9th Grade "C" Softball Coach; Jake Janike, Wrestling Assistant Coach; John Moon, Assistant Speech Coach (Junior High Responsibilities), Speech – Head; Karen Pfarr, Contest Play – Head; Mike Skinner, Credit Recovery; Scott Young, Gymnastics Coach;
 - d. Summer School:
 - e. Regular Job Status Approval: Traci Hodgkins, JHHS Paraprofessional;
 - f. Other: Cindy Rieck, Non-Public Health Nurse assigned to Sacred Heart School;

OLD BUSINESS

a. Approve Contract with Wold Architects

The contract will be e-mailed soon. If we do not receive it, we will table this item until the January meeting. We recommend approval.

NEW BUSINESS

a. Approve Gifts and Donations

We would recommend that you approve the following Gifts and Donations:

- Donation of an assortment of books for JHHS from Jeanne Sexton (\$62.28 value);
- Donation of an assortment of books for JHHS from Ruth Oftedahl (\$58.78 value);
- Donation of \$720.00 to WIS for Michael Moore concert from Prairie Lakes Regional Arts Council;
- Donation of \$3,523.39 to WIS for SHIP Grant for Smart Room from Nicollet County;
- Donation of \$600.00 to WIS for a Memorial Donation for David Jewison from John & Joan Jewison;
- Donation of a \$1,500.00 grant for WIS Art Curriculum from Paul & Sue Rosenau via MN Community Foundation;
- Donation of \$3,000.00 for iPads at Hartley from First National Bank – Waseca Area Foundation;
- Donation of \$120.00 for the HA Snack Cart from HA Teachers;
- Donation of \$60.00 for HA Snack Cart from Matt & Abby Dettmer;
- Donation of Tumble books (\$1,600.00) and iPads (\$1,614.00) for HA from HA PTO;
- Donation of \$2,000.00 for Science Olympiad from Waseca Area Foundation;
- Donation of \$1,313.46 for Weight Room Equipment from First National Bank;
- Donation of 2 American Flags for WIS Flag pole (\$35.00 value) from Lloyd Kuefner;

Total Value of Gifts and Donations: \$16,206.91

b. Football Request

The football program is seeking permission to trade in 14 outdated and surplus pairs of shoulder pads. The trade in of outdated shoulder pads would allow us to purchase 14 new pairs of Schutt XV HD shoulder pads, which retail for \$190 per pair, for \$99 per pair. Besides a savings of \$1,274, this would also allow the program to update its equipment supply. We recommend approval.

c. Approve 2015-2017 Clerical Employee Working Agreement

Attached is the proposed 2015-2017 Clerical Employee Working Agreement. The clerical employees voted to accept the District's offer on Monday, December 7. The contract was negotiated within the School Board set parameters. We recommend approval.

d. Approve 2015-2017 Custodial Employee Working Agreement

Attached is the proposed 2015-2017 Custodial Employee Working Agreement. The custodial employees voted to accept the District's offer on Wednesday, December 9. The contract was negotiated within the School Board set parameters. We recommend approval.

e. Approve 2015-2017 Food Service Employee Working Agreement

Attached is the proposed 2015-2017 Food Service Employee Working Agreement. The food service employees voted to accept the District's offer on Thursday, December 10. The contract was negotiated within the School Board set parameters. We recommend approval.

f. Textbook Disposal Request

Attached is a list of books for disposal. We recommend approval.

g. Acknowledge Receipt of Final 2014-2015 Audit

The School Board will receive a final, bound, copy of the 2014-2015 financial audit. No changes were made to the numbers or calculations that would effect the outcome of the draft audit compared to the final audit. The numbers and calculations that were approved at the November 19, 2015 School Board Meeting are stated exactly the same in the final draft. The audited financial statements can also be found on the District's website under Departments - Business Office - Business Finance - Audited Financial Statements.

h. Discuss Superintendent Evaluation

Request per Member Meirose

i. Approve setting January meeting for Thursday, January 21, 2016

We recommend approval.

j. Approve Engagement with Investment Advisor

The District will provide the details and applicable documents on Monday. We are currently working on an agreement. This engagement relates to the investment of the \$30,000,000 in bond sale proceeds.