

School Board Meeting Agenda  
Thursday, January 10, 2019 – 5:30 p.m.  
Central Building, 2<sup>nd</sup> Floor Conference Room

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- I. Call to Order
- II. Moment of Silence and Pledge of Allegiance
- III. Welcome New Board Members
  - a. Current Chair administers ceremonial [oath of office](#) to the new Board members.
- IV. Approval of Agenda
- V. Organization of School Board
  - a. Election of Officers
    1. Elect a Chair, Vice Chair, Clerk, and Treasurer.
  - b. [Establish Meeting Dates, Time, and Location for 2019](#)
  - c. [Designate Board Representatives for School Business Committees](#)
  - d. Designate Official Newspaper
  - e. Designate Depositories
  - f. Designate School Attorney
  - g. Establish Board Member Per Diem and Other Allowance
  - h. Establish Payment of Claims Schedule
- VI. Approval of Minutes
  - a. Regular Meeting of [December 20, 2018](#).
- VII. Recognition of Visitors
  - a. Open Forum: The Waseca School Board invites public comment. Please limit comments to 5 minutes each.
- VIII. Payment of Claims
  - a. Randy Zimmerman will review the claims for the month of December and recommend action of payment for those claims.
  - b. Accounts Payable: [\\$2,332,490.87](#)
  - c. Payroll: \$833,013.21
- IX. Committee Reports
- X. Administrative Reports
  - a. Superintendent Report by Thomas Lee
  - b. Reports by Elizabeth Beery
    1. Financial: Expenditure [Graph & Comparison](#) |  Revenue [Graph & Comparison](#)
    2. Enrollment: [History](#) | [FY19 Monthly](#)
- XI. Recognitions/Positive Board Feedback
- XII. Consent Agenda
  - a. Employment and Contract Agenda – All contracts are available for review in board signature folder.
- XIII. Old Business
  - a. Propose decision regarding [Adaptive Bowling Proposal](#)
- XIV. New Business
  - a. Approve Gifts and Donations
  - b. Approve Disposal of Special Education Equipment and WCOC Books
- XV. Adjournment

**Note:** The next School Board Workshop will be Thursday, February 7, 2019 at 5:30 p.m. in the Central Building 2<sup>nd</sup> Floor Conference Room. Next Regular Meeting will be Thursday, February 21, 2019 at 5:30 p.m.

## Organization of the School Board

### a. Election of Officers

Position	2018	2019
Chairman	Randy Zimmerman	
Vice Chair	Julie Anderson	
Clerk	Katie Youngberg	
Treasurer	Koni Hudak	

### b. Establish Meeting Dates, Time, and Location for 2019

We need to establish the Board meeting dates, time, and location for the 2019 meetings. Here is a tentative schedule.

### c. Designate Board Representatives for School Business Committees

Here is a list of the committees for 2018.

### d. Designate Official Newspaper

Recommendation: Move to designate the Waseca County News as the official newspaper for the calendar year 2019.

### e. Designate Depositories

Presently the arrangement is:

First National Bank - Payroll

Round Bank - All disbursements except payroll

MSDLAF - Disbursements regarding building bond/facility project

First National Bank, Round Bank, United Prairie Bank, Wells Fargo Bank and MSD Liquid Assets Fund - All may bid on investments

The administration is recommending that the board designate the First National Bank, Round Bank, United Prairie Bank, Wells Fargo Bank, MSD Liquid Assets Fund, and Wells Fargo Bank Mankato as official depositories for the calendar year 2019.

### f. Designate School Attorney

Recommendation: Move to designate Mr. William Hoversten as School Attorney for the calendar year 2019

### g. Establish Board Member Per Diem and Other Allowance

The rate in 2017-2018 was \$100.00 per meeting for Directors; \$125.00 per meeting for the Vice Chair, Treasurer, and Clerk; \$150.00 per meeting for the Chairman; and \$50.00 per committee meeting. School board members were also given a Family Activity Pass.

### h. Establish Payment of Claims Schedule

## Consent Agenda

### a. Employment and Contract Agenda

1. Retirements:
2. Resignations:
3. Maternity Leave Requests: Jake Janike, paternity leave;
4. Contract Approvals:
  - a. Certified:
  - b. Non-Certified: Carol Russell, Food Service Aide/Clerk;
  - c. Extracurricular:
  - d. 6th Assignments:
  - e. Building Content and Culture Mentors:
  - f. Tech Integration Coaches:
  - g. Others:

## Old Business

### a. Propose decision regarding [Adaptive Bowling Proposal](#)

## New Business

### a. Approve Gifts and Donations

We would recommend that you approve the following Gifts and Donations:

- o \$70.00 worth of books for WIS from Christine Hoffman.
- o \$700.00 for purchasing classroom materials at Hartley from an anonymous donor.
- o

Total value of gifts and donations: \$770.00

### b. Approve Disposal of Special Education Equipment and WCOC Books

We are recommending disposal of special education equipment per [attached proposal](#) as well as the WCOC books per the [attached proposal](#).

Waseca School District Policy 206. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Citizens who wish to address the school board on a particular subject may speak during the discussion of that item. Upon entering the meeting room, such speakers need to complete a card with their name and the topic listed. The board chair will collect cards and inform the school board of the citizen's intent to address the board and the subject of the request. This shall be done before the school board meeting begins. A maximum of two speakers per side of an issue will be allowed to speak up to five minutes each. Speakers must talk from a designated area. Once this session ends, the only way a person may speak to an agenda item is to have a board member make a motion to have a specific person talk, get a second and have a majority of board members approve. Matters which may involve data privacy concerns, which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law. The school board chair shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board. Legal References: Minn. Stat. Ch. 13, Minn. Stat. § 13.601, Subd. 3, Minn. Stat. § 13D.05, Minn. Stat. § 121A.47, Subd. 5, Minn. Stat. § 122A.33, Subd. 3, Minn. Stat. § 122A.40, Subd. 14, Minn. Stat. § 122A.44, Minn. Stat. § 123B.02, Subd. 14, Minn. Stat. Ch. 363A, Minn. Stat. § 626.556, 20 U.S.C. § 1232g, Minn. Op. Atty. Gen. No. 852.