

School Board Meeting Agenda
Thursday, January 23, 2019 | 5:30 p.m.
Central Building, 2nd Floor Conference Room

- I. Call to Order.
- II. Pledge of Allegiance.
- III. Approval of Agenda.
- IV. Recognition of Visitors:
Open Forum: The Waseca School Board invites public comment. Please limit comments to 5 minutes each.
- V. Payment of Claims:
Director Mansfield will review the claims for the month of December and recommend action of payment for those claims.
 - a. Accounts Payable: \$1,653,916.91
 - b. Payroll: \$856,288.10
- VI. Consent Agenda:
 - a. **Approval of Minutes:**
 - i. Regular Meeting of [December 12, 2019](#).
 - ii. **Organizational Meeting of January 13, 2020.**
 - b. **Approval of Employment and Contract Agenda** – All contracts are available for review in board signature folder.
- VII. Information Items:
 - a. [Colin Green Report on Hartley Radon Testing](#).
 - b. Superintendent Report by **Thomas Lee**:
 - i. Strategic Plan Focus Areas
 1. Student Achievement -
 2. Student Support -
 3. Workforce -
 4. Community Engagement -
 5. Academic Program -
 6. Teaching and Learning -
 - c. Reports by **Elizabeth Beery**:
 - ii. **Financial:** Expenditure [Graph & Comparison](#) | Revenue [Graph & Comparison](#)
 - iii. **Enrollment:** [History](#) | FY20 [Monthly](#)
- VIII. Committee/Board Member Reports.
- IX. Recognitions/Positive Board Feedback.
- X. Action Items:
 - a. **Approve Acceptance of Received Gifts and Donations.**
 - b. **Acknowledge Receipt of Hartley Radon Report.**
 - c. **Approve School Calendars for [2020-2021](#) and [2021-2022](#).**
 - d. **Approve [Confidential Staff Contract for 2019-2021 School Years](#).**
 - e. **Approve Additional Food Service Hours.**
 - f. **Approve [Additional Fundraisers as Presented](#).**
 - g. **[Approve Disposal of Hartley VHS Tapes](#).**
 - h. **Approve Adoption of Policy 535 - Service Animals in Schools and its corresponding form.**
 - i. **Acknowledge First Reading of Revised School Board Policies.**
 - j. **Approve Reviewed School Board Policies as Presented.**
 - k. **Approve Revised School Board Policies as Presented.**
- XI. Upcoming Items and Reminders.
- XII. Adjournment.

Note: The next school board work session will be Thursday, February 6, 2020. The next school board meeting will be Thursday, February 20, 2020. All meetings are held in the Central Building, 2nd Floor Conference Room.

Consent Agenda

a. Approval of Minutes

1. Regular Meeting of [December 12, 2019](#).
2. [Organizational Meeting of January 13, 2020](#).

b. Employment and Contract Agenda

1. **Resignations:** Jacqueline Karaus(TIC Tri. 2-3)
2. **Retirements:** Tom Lee, Superintendent;
3. **Medical Leave:** Jamie Streich
4. **Maternity Leave:** Jennifer Graupmann(June),
5. Contract Approvals:
 - i. **Non-Certified:** Jill Forshee, Lydia Ritchie
 - ii. **Off Probation:** [Bridget Hayes](#), [Robin Maples](#), [Nicole Pilacynski](#), [Lorial Roballo](#)
 - iii. **General Work Agreement:** Jacqueline Karaus(TIC Tri. 1); Emily Schultz(TIC Tri.2-3);
 - iv. **Extracurricular:** Paul Davis, Jazz Band; Heather Hoppe, Yearbook; Devon Lawrence, Jazz Band, Curt Yess, Wrestling;

Information Items

a. Colin Green Report on Radon Testing.

b. Superintendent Report by Tom Lee:

1. Superintendent Report by **Thomas Lee**:
 - i. Strategic Plan Focus Areas
 1. Student Achievement -
 2. Student Support -
 3. Workforce -
 4. Community Engagement -
 5. Academic Program -
 6. Teaching and Learning -

c. Financial Reports by Elizabeth Beery:

1. **Financial:** Expenditure [Graph & Comparison](#) | Revenue [Graph & Comparison](#)
2. **Enrollment:** [History](#) | FY20 [Monthly](#)

Action Items

a. Approve Acceptance of Received Gifts and Donations.

We would recommend that you approve and accept the following Gifts and Donations:

- \$100.00 for FFA from Waseca Co. Farm Bureau.
- \$63.00 for Homegrown Program (FFA) from Bomgaars.
- \$5,500.00 for wrestling scales and JH mats from Waseca Wrestling Club.
- Mobile magnetic whiteboard(\$159.99) for Joey Wollenburg Classroom.
- 42 piece minifigures (2 sets) (\$53.98) for Joey Wollenbug Classroom.
- 1,200 piece building blocks (10 sets) (\$203.90) for Joey Wollenburg Classroom.
- 6 pack building block baseplates (2 sets) (\$27.98) for Joey Wollenburg Classroom.
- Blue painters tape 6 pack (\$11.99) for Joey Wollenburg Classroom.
- \$200.00 for Hartley Classrooms from the Women or St. Peter Church (Otisco).
- iPad (\$469.00) for Gymnastics from the Bluejay Boosters.
- \$50.00 for FFA (Gas) from Vicky and Scott Singlested.
- \$350.00 for activities from Cashwise.
- \$200.00 for activities from Precision Chiropractic and Wellness.
- \$100.00 for State Street Performance from First Congregational Church.
- \$3,500.00 for WHS Choir “Dream Project” from Jacob and Rosemarie Conway.
- \$4,995.80 for STEM from Itron.

- Total value of gifts and donations: \$15,985.64

b. Acknowledge Receipt of Hartley Radon Report.

c. Approve School Calendars for [2020-2021](#) and [2021-2022](#).

We recommend approval of calendars as presented.

d. Approve [Confidential Staff Contract for 2019-2021 School Years](#).

We recommend approval of contract as presented.

e. Approve Additional Food Service Hours.

This was discussed with the Personnel Committee. The proposal includes the addition of 2 hours per day at Central Building to provide appropriate supervision and point of sale during breakfast. It also includes the addition of a 4 hour Food Service Aide position to the High School. This new position will provide additional assistance during lunch to restock the hot food in the ala cart, salads, sandwiches, and wraps. This position will provide backup services as cashier, as well as assist the snackbar when needed. We recommend approval.

f. Approve [Additional Fundraisers as Presented](#).

Attached are the additional proposals from WAGE and the WHS Cheerleaders. We recommend approval of fundraisers as presented.

g. [Approve Disposal of Hartley VHS Tapes](#).

Hartley is asking for approval to dispose of the attached list of VHS tapes. We recommend approval.

h. Approve Adoption of Policy 535 - Service Animals in Schools and its corresponding form.

- o [535 Service Animals in Schools](#)

i. Acknowledge First Reading of Revised School Board Policies:

The listed policies were revised by the policy committee on January 13, 2020. This is the first of two readings for the policies listed below.

- o [611 Home Schooling](#)
- o [612.1 Development of Parental and Family Engagement Policies for Title I Programs](#)
- o [616 School District System Accountability](#)

j. Approve Reviewed School Board Policies as Presented:

These policies were reviewed by the policy committee on November 18, 2019. There were few or no changes made to these existing policies. We recommend approval.

- o [602 Organization of School Calendar and School Day](#)
- o [605 Alternative Programs](#)
- o [606.1 Textbooks and Instructional Materials](#)
- o [607 Organization of Grade Levels](#)
- o [608 Instructional Services-Special Education](#)
- o [609 Religion Policy](#)
- o [610 Field Trips](#)
- o [617 School District Esurance of Preparatory and High School Standards](#)
- o [624 Online Learning Options](#)

k. Approve Revised School Board Policies as Presented:

These policies were revised by the policy committee on November 18, 2019 and had their first reading at the December 12, 2019 school board meeting. This is their second and final reading. We recommend approval.

- o [414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse](#)
- o [421 Gifts to Employees and School Board Members](#)
- o [422 Policies Incorporated by Reference](#)
- o [516 Student Medication](#)
- o [534 Unpaid Meal Charges](#)
- o [603 Curriculum Development](#)
- o [613 Graduation Requirements](#)
- o [721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources](#)

Waseca School District Policy 206. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Citizens who wish to address the school board on a particular subject may speak during the discussion of that item. Upon entering the meeting room, such speakers need to complete a card with their name and the topic listed. The board chair will collect cards and inform the school board of the citizen's intent to address the board and the subject of the request. This shall be done before the school board meeting begins. A maximum of two speakers per side of an issue will be allowed to speak up to five minutes each. Speakers must talk from a designated area. Once this session ends, the only way a person may speak to an agenda item is to have a board member make a motion to have a specific person talk, get a second and have a majority of board members approve. Matters which may involve data privacy concerns, which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law. The school board chair shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or statutory rights of privacy of an individual. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board. Legal References: Minn. Stat. Ch. 13, Minn. Stat. § 13.601, Subd. 3, Minn. Stat. § 13D.05, Minn. Stat. § 121A.47, Subd. 5, Minn. Stat. § 122A.33, Subd. 3, Minn. Stat. § 122A.40, Subd. 14, Minn. Stat. § 122A.44, Minn. Stat. § 123B.02, Subd. 14, Minn. Stat. Ch. 363A, Minn. Stat. § 626.556, 20 U.S.C. § 1232g, Minn. Op. Atty. Gen. No. 852.