

School Board Meeting Agenda w/ Additions  
Thursday, February 20, 2020 | 5:30 p.m.  
Central Building, 2<sup>nd</sup> Floor Conference Room

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- I. Call to Order.
- II. Pledge of Allegiance.
- III. Approval of Agenda.
- IV. Recognition of Visitors:  
Open Forum: The Waseca School Board invites public comment. Please limit comments to 5 minutes each.
  - a. Staff Presentation - Clint Link
- V. Payment of Claims:  
Director Anderson will review the claims for the month of January and recommend action of payment for those claims.
  - a. Accounts Payable: \$1,621,960.72
  - b. Payroll: \$826,553.47
- VI. Consent Agenda:
  - a. **Approval of Minutes:**
    - i. Regular Meeting of [January 23, 2020](#).
    - ii. Special Meeting of [February 6, 2020](#).
  - b. **Approval of Employment and Contract Agenda** – All contracts are available for review in board signature folder.
- VII. Information Items:
  - a. **Update on Superintendent Search Process.**
  - b. **Superintendent Report by Thomas Lee:**
    - i. Strategic Plan Focus Areas
      - 1. Student Achievement - [JSHS named state School of Character](#)
      - 2. Student Support -
        - a. [Personnel \(counselor at Hartley\)](#)
        - b. [Programs - Habits of Mind \(building resilience\) Hartley and WIS](#)
        - c. [Partnerships - Mayo, faith communities, County Health Collaborative](#)
        - d. [Future Plans - Angst](#)
      - 3. Workforce - [Building partnerships](#)
      - 4. Community Engagement - [Superintendent Search](#)
      - 5. Academic Program - [Feb. 24th visit to Iowa to learn of promising literacy practices \(12 staff\)](#)
      - 6. Teaching and Learning - [Feb 28th Staff Development Day, Build Your Own Adventure,PDS Conference in June](#)
    - ii. **Financial:** Expenditure [Graph](#) & [Comparison](#) | Revenue [Graph](#) & [Comparison](#)
    - iii. **Enrollment:** [History](#) | FY20 [Monthly](#)
  - c. **Reports by Elizabeth Beery:**
    - ii. **Financial:** Expenditure [Graph](#) & [Comparison](#) | Revenue [Graph](#) & [Comparison](#)
    - iii. **Enrollment:** [History](#) | FY20 [Monthly](#)
- VIII. Committee/Board Member Reports.
- IX. Recognitions/Positive Board Feedback.
- X. Action Items:
  - a. **Approve Acceptance of Received Gifts and Donations. (Role Call)**
  - b. **Approve [Spring 2020 Lane Change List](#).**
  - c. **Approve 2019-2021 Director of Community Education Contract.**
  - d. **Approve 2019-2021 Community Education Office Manager Contract.**
  - e. **Approve 2019-2021 Food Service Director Contract.**
  - f. **Approve Additional Part Time FTE for District Office.**
  - g. **Acknowledge Introduction and First Reading of New School Board Policy.**
  - h. **Acknowledge First Reading of Revised School Board Policies.**
  - i. **Approve Reviewed School Board Policies as Presented.**
  - j. **Approve Revised School Board Policies as Presented.**
- XI. Upcoming Items and Reminders.
- XII. Adjournment.

**Note:** The next school board work session will be Thursday, March 5, 2020. The next school board meeting will be Thursday, March 19, 2020. All meetings are held in the Central Building, 2nd Floor Conference Room.

## Consent Agenda

### a. Approval of Minutes

1. Regular Meeting of [January 23, 2020](#).
2. Special Meeting of [February 6, 2020](#).

### b. Employment and Contract Agenda

1. **Resignations:** Tanya Hanson, Steve Johnson,
2. **Retirements:** Joel Hayford, Nelda Metz, Jodie Pollock, Carol Schaper
3. **Medical Leave:** [Mike Buker](#), Robin Huelscher
4. **Maternity Leave:** Malorie Kutil
5. Contract Approvals:
  - i. **Certified:** Evan Stoesz, Elementary Counselor; Shawn Lee, Speech-Language Pathologist;
  - ii. **Off Probation:** Farkhanda Atif
  - iii. **General Work Agreement:** Kari Priebe, Annual Advisor;
  - iv. **Extracurricular:** Andrew Harrison, Spring Play; Dawn Skinner, Spring Play;

## Information Items

### a. Update on Superintendent Search Process.

### b. Superintendent Report by Tom Lee:

1. Strategic Plan Focus Areas
  - i. Student Achievement - [JSHS named state School of Character](#)
  - ii. Student Support -
    1. [Personnel \(counselor at Hartley\)](#)
    2. [Programs - Habits of Mind \(building resilience\) Hartley and WIS](#)
    3. [Partnerships - Mayo, faith communities, County Health Collaborative](#)
    4. [Future Plans - Angst](#)
  - iii. Workforce - [Building partnerships](#)
  - iv. Community Engagement - [Superintendent Search](#)
  - v. Academic Program - [Feb. 24th visit to Iowa to learn of promising literacy practices \(12 staff\)](#)
  - vi. Teaching and Learning - [Feb 28th Staff Development Day, Build Your Own Adventure,PDS Conference in June](#)

### c. Financial Reports by Elizabeth Beery:

1. **Financial:** Expenditure [Graph](#) & [Comparison](#) | Revenue [Graph](#) & [Comparison](#)
2. **Enrollment:** [History](#) | FY20 [Monthly](#)

## Action Items

### a. Approve Acceptance of Received Gifts and Donations. (Role Call)

We would recommend that you approve and accept the following Gifts and Donations:

- \$1,678.50 for Bluejay Athletics from WBA.
- \$1,000.00 for Bluejay Athletics from Mike Oldenburg.
- \$120.00 for WIS Eagle Bluff Student Fee from Century 21.
- \$250.00 for 4th Grade Class from Robert and Katie Jeske.
- \$25.00 for BPA Project from Waseca Chrysler Center.
- \$25.00 for BPA Project from Pantheon Computer Systems.
- \$25.00 for BPA Project from Priebe Financial Services.
- \$20.00 for BPA Project from Thomas and Nyla Thor Hagen.
- \$100.00 for BPA Project from the Exchange Club of Waseca.
- \$50.00 for BPA Project from Winegar Inc.
- \$50.00 for BPA Project from Schumacher Electric.
- \$50.00 for BPA Project from The S.H.O.P.

- \$50.00 for BPA Project from Monte and Leslie Dufault.
- \$50.00 for BPA Project from Kevin Walter.
- \$50.00 for BPA Project from Alee Services.
- \$50.00 for BPA Project from VFW Auxiliary.
- \$30.00 for BPA Project from Connors Plumbing and Heating.
- \$25.00 for BPA Project from United Prairie Bank.
- \$100.00 for BPA Project from Suburban Furniture.
- \$100.00 for BPA Project from KC Holdings.
- \$200.00 for BPA Project from Itron.
- Adjustable Stools x2 from Joey Wollenburg for J. Wollenburg classroom. (\$109.74)
- Book Donation from Dave Dunn for J. Wollenburg classroom. (\$51.97)
  
- Total value of gifts and donations: \$4,210.21

**b. Approve [Spring 2020 Lane Change List](#).**

We recommend approval of the Waseca Public Schools Lane Change List as Presented.

**c. Approve 2019-2021 Director of Community Education Contract.**

We recommend approval of the 2019-2021 Dir. of Comm. Ed. Contract as presented.

**d. Approve 2019-2021 Community Education Office Manager Contract.**

We recommend approval of the 2019-2021 Comm. Ed. Office Manager Contract as presented.

**e. Approve 2019-2021 Food Service Director Contract.**

We recommend approval of the 2019-2021 Food Service Director Contract as presented.

**f. Approve Additional Part Time FTE for District Office.**

The District Office currently has a 0.25 FTE left from a prior approval of a 0.50 FTE. The District Office is seeking an additional 0.25 FTE to create a 0.50 FTE to assist with central office duties. This has been discussed with the Personnel Committee. We recommend approval.

**g. Acknowledge Introduction and First Reading of New School Board Policy:**

The following policy was introduced to the policy committee on February 11, 2020. This is the first of two readings for the new policy.

- [310 District Leadership Succession Plan](#)

**h. Acknowledge First Reading of Revised School Board Policies:**

The listed policies were revised by the policy committee on February 11, 2020. This is the first of two readings for the policies listed below.

- [413 Harassment and Violence](#)
- [419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices](#)
- [525 Violence Prevention \(Applicable to Students and Staff\)](#)

**i. Approve Reviewed School Board Policies as Presented:**

These policies were reviewed by the policy committee on February 10, 2020. There were few or no changes made to these existing policies. We recommend approval.

- [410 Family and Medical Leave Policy](#)
- [426 Nepotism in Employment](#)
- [503 Student Attendance](#)
- [513 Student Promotion, Acceleration, Advancement, and Retention](#)
- [526 Hazing Probation](#)
- [533 Wellness](#)

**j. Approve Revised School Board Policies as Presented:**

These policies were revised by the policy committee on January 13, 2020 and had their first reading at the January 23, 2020 school board meeting. This is their second and final reading. We recommend approval.

- 611 [Home Schooling](#)
- 612.1 [Development of Parental and Family Engagement Policies for Title I Programs](#)
- 616 [School District System Accountability](#)

Waseca School District Policy 206. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Citizens who wish to address the school board on a particular subject may speak during the discussion of that item. Upon entering the meeting room, such speakers need to complete a card with their name and the topic listed. The board chair will collect cards and inform the school board of the citizen's intent to address the board and the subject of the request. This shall be done before the school board meeting begins. A maximum of two speakers per side of an issue will be allowed to speak up to five minutes each. Speakers must talk from a designated area. Once this session ends, the only way a person may speak to an agenda item is to have a board member make a motion to have a specific person talk, get a second and have a majority of board members approve. Matters which may involve data privacy concerns, which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law. The school board chair shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or statutory rights of privacy of an individual. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board. Legal References: Minn. Stat. Ch. 13, Minn. Stat. § 13.601, Subd. 3, Minn. Stat. § 13D.05, Minn. Stat. § 121A.47, Subd. 5, Minn. Stat. § 122A.33, Subd. 3, Minn. Stat. § 122A.40, Subd. 14, Minn. Stat. § 122A.44, Minn. Stat. § 123B.02, Subd. 14, Minn. Stat. Ch. 363A, Minn. Stat. § 626.556, 20 U.S.C. § 1232g, Minn. Op. Atty. Gen. No. 852.